

Call to Order

Performed by the Parliamentarian at 6:03.

Roll Call

Secretary performed a roll call. The following people were present:

President: Leanne Ward

Vice President: Shannon Millen - absent

Secretary: Megan King

Treasurer: Heather Gangi

Parliamentarian: Gillian Rauglas

Thrift Store: Emilie Haffner - absent

Charitable: Brittany Borgman - absent

Publicity: Crystal Westbrook

Membership: Michelle Tuson

Cinderella's Closet: Kate Davidson

Auction: Gillian Rauglas

Scholarship: Laura Tovar

Socials: Lainie Norman

Advisor(s): Amy de la Vega

Additional Members in Attendance:

Ron Dodd

Teresa Tompkins

Liz Arcand

Quorum:

Approval of Previous Minutes

The secretary read the minutes from the meeting on . These minutes were approved/disapproved by Amy - passed unanimously.

Old Business

- President:
 - May social- Decade Bingo Night, was awesome! One of our best socials of the year.
 - The Scholarship Dinner turned out great! So proud of the committee!
 - End of year Board Brunch thank you all for coming
 - Thank you to the 2024/2025 board!

- Vice President: none
- Secretary:
 - I am still available to meet with anyone who needs help with the drive or switching over information.
- Treasurer
 - Binder Wrap-up
 - Ordered checks 1/7/2025 – We were charged \$47.44 but did not receive.
 - Missing check request forms have been prepared – just need signatures
 - Scholarship checks are ready – just need signatures
 - Tax return has been filed
- Parliamentarian
 - CB&L on website still
 - Need to remove Nominees section and get ready to change out for new board
- Thrift Store
 - Haffner-Thrift Store Vice Chair currently filling the role as Thrift Store Chair.
 - Budget included for voting, but Thrift Store Constitution and By-Laws will need to be worked, reviewed by Thrift Store Committee, and submitted for approval at first MSC board meeting for 25/26 fiscal year due to recent events.
 - Motion to remove Amber Pearson and Heather Gangi from bank account and add Emily Haffner and Liz Arcand(make sure legal names are on meeting minutes). Previously approved to add Amber Pearson and Emily Haffner, but was not completed yet due to bank signature card not being completed.
 - Need a big push for new volunteers.
 - Making membership cards for patrons to use to receive their discount at the thrift store. It will be a blank where name and date can be added.
 - Working on summer calendar to figure out weekend openings.
 - Peace Place request for funds and 4 the kids request for funds. We still have money in our charitable giving for this fiscal year so working on proposal to send to committee for a vote.
- Charitable
 - Peace Place requested donation. Looking for donation to support their summer respite program. This is for children with medical, developmental and neurodiverse needs. Currently a few family from base utilize the program.
 - Voted to provide \$500 donation. Check issued at last meeting.
 - Matthew Meier has requested a donation to support his Eagle Scout project. He hopes to build a library box at the community center. Requesting \$275 from us to fund the cost of the library.
 - Voted to fund the box, but upkeep is responsibility of Malmstrom AFB Homes Community center. Check provided to Amy to give to Matthew and box has been installed.
- Publicity: none
- Membership
 - Moved from Wix to Zeffy for Memberships
- Cinderella' s Closet: nothing

- Auction
 - Had the auction, it was awesome
- Scholarship: none
- Socials: none
- Advisor: none

New Business

- President
 - Welcome new board!
 - Bank account change over
 - Budget meeting
 - Email and social media change over
 - Insurance renewal
 - Website renewal
 - P.O. Box renewal
 - Membership updates
 - Kick off party date/theme
 - Scholarship review/rewrite
 - Voyagers fundraiser
 - Merchandise
- Vice President: none
- Secretary
 - If you have any MSC key please meet with me after the meeting
 - Please do not change passwords without meeting with me
- Treasurer: none
- Parliamentarian
 - Website need zeffy links for membership
- Thrift Store
 - Working on recruiting new volunteers and cashiers. If any board members want to volunteer some time, let us know.
 - Membership cards are here and so far are going well. If you need one, stop by the thrift store and show proof of payment
 - In June, we will be closed June 19th and 21st. All other Saturdays we are open
 - Saturday hours are now 9-11 going forward. We will see how it goes and make adjustments if needed.
 - We paid \$795.82 cents in card fees - \$755.08 customers covers. TS paid out \$40.74
 - Emily will stay as TS chair.
- Charitable
 - 741 MSFS requested donation in form of Gatorade, water and granola bars for the Norwegian Foot March on 30 May 2025.

- Due to the timing of the request and event voted on Facebook to support, budget was \$75-\$100. Spent \$90.70, submitted check request for reimbursement.
- Request to support Safety town came in from Great Falls Public School Foundation. Voted on Facebook page to not provide a financial support.
- Publicity
 - Would like to discuss the idea about doing a MSC Community Outreach Fair-Kickoff Event?
 - Should I plan on continuing to send out newsletters and calendars during Summer?
 - Membership Emails- did we figure out a more efficient way?
- Membership
 - Need information for Zeffy
 - We're already at 26 members. Thrift store has done a fantastic job recruiting members with the idea of spinning a wheel for extra discounts and providing membership cards. However would have loved to know we were doing a membership drive.
- Cinderella's Closet: none
- Auction
 - Who wants this job!? It's awesome
- Scholarship
 - I have 13 of 13 responses to addresses of schools to send scholarships checks to.
 - Sharing info with Heather to start sending checks out.
- Socials: none
- Advisor: none

Reimbursements

Adjournment

Meeting adjourned by the parliamentarian at 8:02.

Signatures

Minutes submitted by:
Megan King

Minutes approved by:
Leanne Ward